



# Fish Lake Township

2170 Brunswick Road  
Harris, MN 55032  
(651) 674-7709  
www.fishlaketownship.com

## Town Board Meeting Minutes April 13, 2020

Board Members Present: Chair Bruce Fitzwater, Vice-Chair Corey Johnson, Supervisor Diane Larkin (via Skype), Treasurer Sharon McAndrew, Clerk Andrea Nekowitsch

Board Members Absent: None

Others Present: Gary Guse, Road Maintenance,

**Call to Order and Approval of the Agenda:** Chairman Fitzwater called the Regular Monthly Fish Lake Town Board meeting to order at 6:00 pm in the Town Hall at 2170 Brunswick Road, Harris, MN. The pledge of allegiance was recited by all. Motion made by Johnson and seconded by Fitzwater to approve the agenda as presented. All ayes; motion passed.

**Road Report:** Gary Guse presented the road report. In the month of March 2020. Fahrner seal coat with GSB88 prices are as follows: Anchor Ave (Cambridge. Drive to Township Line) \$40,200, Skogman Lake Road \$14,500, Bending Ave. \$10,500. FEMA has announced availability of funds for extraordinary break up for Spring of 2020. There is a driveway that has been constructed without a permit on 437<sup>th</sup> and Blue Heron Trail that have plastic culverts. The Board has instructed the Clerk to send letters to the property owners requesting that they obtain a permit and bring the driveways up to standard by August 1, 2020.

**Treasurers Report:** The Board reviewed the treasurer's report.

### Bank Balances as of: 3/31/2020

		<b>Broadband Debt. Service</b>	\$12,420.81
<b>Savings (1<sup>st</sup> Bank)</b>	\$109,304.03	<b>Anchor Ave. Debt Service</b>	\$26,727.11
<b>Savings (Camb. State)</b>	\$259,979.17	<b>Checking</b>	\$-90.11

*Motion made by Johnson and seconded by Fitzwater to accept the Treasurer's Report, approve payment of check #13365 to #13391, for the amount of \$27,606.41, authorize up to \$500.00 in operating disbursements for the upcoming month, approve the claims list as presented and transfer \$28,000.00 from Savings to Checking and the transfer of \$750 from Broadband to Checking fund. All ayes; motion passed*

**Minutes:** *Motion made by Johnson and seconded by Larkin to approve the minutes of the previous month's meeting. All ayes; motion passed.*

### Appointments:

1. The Full Moon Restaurant and Bar annual liquor license renewal. Motion made by Johnson and seconded by Fitzwater to approve Resolution 2020-2 Granting On Sale Wine/Strong Beer License, seconded by Johnson. All ayes; motion passed.
2. The Local Bar and Lounge annual liquor license renewal. The Board reviewed and approved the liquor license renewal for the upcoming year. Motion made by Fitzwater and seconded by Johnson to approve Resolution 2020-3 Granting On Sale Wine/Strong Beer License. All ayes; motion passed.

3. North Folk Winery annual liquor license renewal. The Board reviewed and approved the liquor license renewal for the upcoming year. Motion made by Fitzwater and seconded by Johnson to approve Resolution 2020-4 Granting On Sale Wine/Strong Beer License. All ayes; motion passed.

**Clerk Report:**

**Annual Reorganization Items:**

**Select board chair and vice-chair.** Motion made by Fitzwater and seconded by Johnson to continue with Bruce Fitzwater as Chair and Corey Johnson as Vice-Chair. All ayes; motion passed.

**Adopt schedule of the board's regular meetings.** Motion made by Fitzwater and seconded by Johnson to adopt the following schedule for regular monthly board meetings for the second Monday of the month beginning at 6:00 pm. All ayes; motion passed.

The town board of Fish Lake Township, Chisago County, Minnesota holds its regularly scheduled board meetings on the second Monday of each month at 6:00 p.m. at the town hall located at 2170 Brunswick Road, Harris, MN 55032

**A quorum of the town board may also attend:**

*Township Planning Commission meetings (7:00 p.m. 3<sup>rd</sup> Thursday of the month);*

*Board of Commissioners (6:30 p.m. 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month);*

*CCATO meetings (7:00 p.m. last Wednesday of the month)*

*Other meetings conducted by outside organizations relating to Township issues, such as educational training.*

If the date of a regular meeting falls on a holiday or conflicts with an election, the meeting will be held in the following week on the same day, time, and place. If a regular town board meeting must be held at a different date, time, or place than indicated, or if the town board decides to hold a special board meeting, notice of the meeting will be posted at the following public posting place[s] designated by the town board: The Office Door.

The following are the dates on which the regular board meetings are scheduled to occur in 2017 and reflect any changes due to conflicts:

**MONTH MEETING DAY(S)**

May 11, 2020

June 8, 2020

July 13, 2020

August 10, 2020

September 14, 2020

October 12, 2020

November 09, 2020

December 14, 2020

January 11, 2021

February 08, 2021

March 08, 2021

April 12, 2021

If a regular meeting cannot be held on the date, time, or place listed above, notice of the date, time, and place of when and where the meeting will be held will be posted at least three days before the day of the meeting on Entry Door to the Office located at 2170 Brunswick Road, Harris, MN

A copy of this schedule shall be kept on file at the town's primary office where its records are kept.

**Set compensation for township officers and employees.** Resolution 2020-1. Motion made by Fitzwater and seconded by Johnson to adopt Resolution 2020-1 setting compensation for Town Officers and Employees. All ayes; motion passed. Wage increases for maintenance employees only. Town Board and Administrative Staff did not receive any increase in wages due to budget constrictions.

**Designate supervisor to fill duties.** Motion made by Fitzwater and seconded by Johnson to designate Chair Fitzwater to fill the duties of Road Supervisor. All ayes; motion passed.

**Annual Town Financial Report.** The annual financial report will be submitted this month to the State Auditor

**Designate the official newspaper** (Resolution 2016-4 In effect until changed). The official newspaper for legal notifications remains unchanged and is the Cambridge Star.

**Designate Posting Place** (Resolution 2016-5 In effect until changed). The designated posting place remains unchanged and is on the Township Office Door.

**Designate bank(s) as the town depository.** (Resolution 2019-4 In effect until changed) Cambridge State Bank and First Bank and Trust are the town depositories.

**Board Member Reports:**

None.

**Old Business:**

**Due to COVID-19** restrictions a meeting with Nessel Township to discuss future maintenance for Blue Heron Trail/482<sup>nd</sup> Street is on hold until further notice.

*Excerpt from March 2020 meeting minutes:* Fish Lake Township approached Nessel Township to meet and discuss the following recommendations for a road maintenance project for 2022.

**Leveling Course & 1.5" Overlay Option - \$153,385**

Pave 1/2" Leveling Course; Pave 1.5" Overlay. The Wear course will be rolled to match all existing driveways best as possible. No Milling or paving of driveways is included. Black dirt Shouldering in residential section of road, and class 5 once away from houses. Seeding & Restoration. Striping to match existing.

**Reclaim, Shape and Pave Option - \$320,000**

Reclaiming the existing road; Shape Reclaim and prepare for paving. Paving 4" of mix in two separate lifts. Milling and paving of driveways to match new height of road. Concrete drives have been factored in as well. Black dirt Shouldering in residential section of road, and class 5 once away from houses. Seeding & Restoration. Striping to match existing.

**1" Mill and 2" Overlay Option - \$170,000**

Mill 1" Depth; Pave 2" Wear Course. The Wear course will be rolled to match all existing driveways best as possible. No Milling or paving of driveways is included. Black dirt Shouldering in residential section of road, and class 5 once away from houses. Seeding & Restoration. Striping to match existing.

Above pricing includes materials and labor estimated for year 2020. Escalation will apply for future years.

On 3/5/2020 Nessel Township Clerk responded to Fish Lake's earlier emails to schedule a meeting and stated that Nessel would not be able to meet until after the March 2020 Township and Annual meetings.

Motion made Fitzwater by and seconded Johnson by to adopt Ordinance #6 Right of Way Management Ordinance, All ayes; motion passed.

**New Business:**

Due to COVID-19 restrictions there will not be a Spring Road Tour meeting this year. Instead, each board member will take a share of the roads and view them individually and report back to the other supervisors.

**Annual Donations:** Motion made by Johnson and seconded by Larkin to donate \$500 to the following organizations from the annual donation budget, Chisago County Sr. Center, North Branch Community Ed, Chisago County Historical Society, Let's Go Fishing. All ayes; motion passed.

**Citizen Comment:**

None

Motion made by Fitzwater and seconded by Larkin to adjourn at 7:55 p.m. All ayes; motion passed.

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Bruce Fitzwater, Chair

Date

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Andrea Nekowitsch, Clerk

Date